

Annual Convocation Dec 2025
RANK VERIFICATION REPORT (PG)

Date:

01	Name of the Student (as per UG degree marks card)	
02	Father's / Mother's Name	
03	Programme & Branch	
04	Women / Co-Education	
05	USN	
06	Year of Admission	
07	Year of Completion	2025
08	ABC / NAD ID	
09	Phone Number	
10	Email ID	

Affix
 passport size
 colour photograph

Academic Progress

Seme ster	Month & Year of Final Passing	Serial Number of Grade Cards (fill all applicable)		SGPA	CGPA
		1 st attempt	2 nd attempt		
I					
II					
III					
IV					
Credits Registered:			Credits Earned:		

All the documents have been **verified & found correct**.

SEAL

Signature of the Coordinator with date

(Name: _____)

Signature of Chairperson with date

(Name: _____)

For office Use Only

RANK NUMBER:

All documents have been verified & found correct	All documents have been verified & found correct	Registrar (Evaluation)
Prepared by _____	Verified by _____	
Signature with date	Signature with date	

Note:

1. Candidates who have successfully completed all semesters in single attempt are eligible.
2. Incomplete application & **submission of false information would attract penalty.**
3. Department has to preserve the photocopy of the rank verification report
4. **This application form has to be printed back-to-back only.**

Enclosures (attested copy):

1. UG degree final year marks card
2. All semester (PG) grade cards (pass & fail)
3. PDC if received
4. ABC ID proof