



IQAC Policy - 2023

Sharnbasva University, Kalaburagi



IQAC Policy

Scope:

This policy applies to all staff members of the Sharnbasva University [SUK], who are involved in curriculum delivery and/or assessment.

Purpose

This policy manual is established to support the ongoing development and enhancement of academic standards and institutional performance at the Sharnbasva University. The key objectives of this policy are to:

1. Promote a transparent, responsive, and student-focused academic culture.
2. Implement and sustain robust quality assurance systems to critically evaluate institutional performance and initiate effective improvements.
3. Encourage collaboration, dissemination of best practices, and accountability among all stakeholders.
4. Continuously enhance the student learning experience and employer engagement by maintaining high standards in teaching, learning, and assessment.
5. Facilitate structured mechanisms for students, employers, and stakeholders to provide feedback and participate in decision-making processes.
6. Define clear standards and performance targets across all academic and administrative functions.
7. Involve all members of the institution in systematic performance reviews and quality enhancement initiatives.
8. Achieve national recognition through compliance with quality frameworks such as NAAC, NBA, and NIRF.
9. Operate within a transparent, cyclical planning model that integrates quality assurance and continuous improvement.
10. Equip faculty and staff with the competencies required for effective self-evaluation, data-driven analysis, and excellence in service delivery.



IQAC Policy - 2023 Sharnbasva University, Kalaburagi, Karnataka

About Sharnbasva University

Sharnbasva University, established in 2017, is the first private multi-disciplinary university in North Karnataka, providing opportunities for students to pursue higher education across a wide range of fields, including Engineering, Management, Science, Commerce, Architecture, Pharmaceutical Sciences, Humanities, and Social Sciences. The hallmark of the university is its commitment to delivering quality education at an affordable cost. Guided by the vision of its chancellor, Poojya Dr. Sharnbaswappa Appa, the university is on a path to becoming an emerging center of excellence and a world-class institution.

Sharnbasva University is supported by a rich legacy of over 100 years of providing quality education to underserved communities in the educationally backward regions of Kalaburagi and neighboring districts. The Sharnabasaveshwar Vidya Vardak Sangha, under whose aegis Sharnbasva University operates, established the first school exclusively for girls in 1934, opening educational opportunities for women. This commitment to female education continues today; the Sangha was also the first to start an exclusive engineering college for women in North Karnataka, the second of its kind in the entire state. This college is now part of Sharnbasva University.

The university is home to five Centers of Excellence (CoEs) focused on Artificial Intelligence, Machine Learning, the Internet of Things, Drone Technology, and a 5G and 6G Technology Lab.

The University offers:

- 4-year undergraduate program - Bachelor of Technology (in Artificial Intelligence & Data Science, Civil, Computer Science, Computer System Design, Energy Engineering, Electronics & Communication, Electrical & Electronics, Mechanical).
- 4-year undergraduate program (Exclusively for Women) - Bachelor of Technology (in Artificial Intelligence & Machine Learning, Civil, Computer Science, Electronics & Communication, Electrical & Electronics, Mechanical).
- 2-Year Post Graduate Programs - Master of Technology (Structural Engineering, VLSI Design & Embedded Systems, Machine Design, Computer Science and Engineering, Computer Network Engineering, Artificial Intelligence and Data Science, Digital Electronics) and Ph. D Programs



IQAC Policy - 2023
Sharnbasva University, Kalaburagi, Karnataka

- 2-Year Post Graduate Programs - Master of Technology (Exclusively for Women) (Computer Science and Engineering, Digital Communication and Networking) and Ph. D Programs
- 5 Years Under pro-gram – Bachelor of Architecture (B. Arch.)
- 3-Year undergraduate programs – Bachelor of Computer Applications (BCA), – Co-Education and Exclusively for Women, Bachelor of Business Administration (BBA) BBA (HR, Finance and Marketing)– Co-Education and Exclusively for Women, BBA (Logistics), BBA (Tourism & Travel Mgmt.), BBA (Aviation and Air cargo) for Exclusively for Women.
- 2-Year Post Graduate programs - Master of Computer Application (MCA) and Ph. D Programs.
- 2-Year Post Graduate programs - Master of Business Administration (MBA) – Co-Education and Exclusively for Women, MBA (Tourism), MBA (Hospital Administration). Master of Commerce and Ph. D programs.
- 2-Year Post Graduate Programs – Master of Arts (MA) – MA (Kannada, English), MA (Fine Arts), MA (Journalism and Mass Comm.), MA (Music), MA (Visual Arts) and Ph. D Programs.
- 2 Year Post Graduate Programs – Master of Science (M. Sc.) – M. Sc. (Physics), M. Sc. (Mathematics), M. Sc. (Botany), M. Sc. (Zoology) and Ph. D Programs

Vision of the university

- Enhancing the horizon of world knowledge by promoting international understanding through imparting quality education and creating value added skill based human resource.
- We aspire to become top ranking National and International Centre of Excellence producing high caliber leaders and Captains of industry.
- Inculcating the spirit of "Vasudeva Kudumbakam" (The world is one family).
- "Sakala Jeevathmarige Lesane Bayasuva" (Wishing the worldly good and betterment of all the living beings) is our moto.

Mission of the University

- Achieving academic excellence through innovatively designed, research intensive, industry-oriented education.
- Imbibing the culture of independent thinking, independent writing, independent speaking and independent living among the students in all the activities.



IQAC Policy - 2023
Sharnbasva University, Kalaburagi, Karnataka

- Foster the spirit of National development and develop global competences. Nurture creativity and encourage entrepreneurship and provide an education with rigor and relevance.
- Provide academically excellent, time efficient, and cost-effective higher education. Provide an education which enhances the ability of students to learn throughout the life.
- Ensure freedom of thought and expression in a campus without discrimination
- Encourage the spirit of questioning and ensure close inter-relationship between Teaching, Scholarship and Research.
- Develop and deliver distinctive and value driven academic programme that are flexible and responsible to Local, National and International needs.
- Cultivate academic, business and community driven partnership that positions the University as a leading choice for adult learners.
- To work effectively with other institutions and organisations, where such partnerships can lead to understanding research and teaching.



1. IQAC (Internal Quality Assurance Cell)

The **Internal Quality Assurance Cell (IQAC)** is a vital body established as per the guidelines of the **National Assessment and Accreditation Council (NAAC)** to ensure consistent improvement in the academic and administrative performance of the institution. At the **Sharnbasva University**, the IQAC functions as a catalyst for fostering a culture of excellence, quality enhancement, and institutional integrity.

IQAC serves as a nodal agency for planning, guiding, and monitoring quality assurance and quality enhancement activities across all departments. It works collaboratively with faculty, staff, students, and stakeholders to develop and implement best practices in teaching, research, infrastructure, and governance.

◆ Vision

To build and sustain a culture of quality and excellence in all aspects of academic and administrative activities, thereby transforming the institution into a center of holistic and inclusive growth.

◆ Mission

- To promote a **quality-centric environment** through innovative teaching, effective learning practices, and continuous improvement.
- To ensure the development and application of **quality benchmarks** for various academic and administrative tasks.
- To facilitate an **integrated framework** for academic performance assessment, curriculum enrichment, and institutional development.
- To engage all stakeholders—students, faculty, alumni, and industry—in the pursuit of academic and operational excellence.

1.1. Quality Policy

Our commitment is to nurture globally competent and ethically responsible professionals by addressing the evolving needs of industry and society through:

- a) Innovative teaching and learning practices that enhance student potential.
- b) Promotion of applied research through quality publications, patents, and sponsored projects.
- c) Strengthened industry collaboration to facilitate experiential learning and consultancy opportunities for both students and faculty.



IQAC Policy - 2023
Sharnbasva University, Kalaburagi, Karnataka

- d) Fostering innovation, entrepreneurship, and start-up culture.
- e) Active participation in outreach initiatives aimed at community development.

1.2. Objectives

- a) To develop a system for conscious, consistent, and catalytic improvement in the performance of the institution.
- b) To ensure **enhancement and coordination among academic and administrative activities.**
- c) To adopt **modern methods of teaching, learning, and evaluation.**
- d) To promote **research culture and innovation** among faculty and students.
- e) To collect and analyze feedback from stakeholders to improve institutional processes.
- f) To document and disseminate best practices for quality assurance.
- g) To prepare the institution for **assessment, accreditation, and ranking frameworks.**
- h) To ensure transparency and accountability through internal and external quality monitoring mechanisms.

1.3. Functions of IQAC - SUK

The **Internal Quality Assurance Cell (IQAC)** at the **Sharnbasva University** plays a central role in enhancing and sustaining the overall quality of the institution. It functions as a **continuous improvement system** to promote academic excellence and institutional effectiveness.

Functions of IQAC (but not limited to)

- a) Development and application of quality benchmarks.
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- e) Dissemination of information on various quality parameters to all stakeholders;



IQAC Policy - 2023
Sharnbasva University, Kalaburagi, Karnataka

- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- g) Documentation of the various programmes/activities leading to quality improvement;
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- j) Periodical conduct of Academic and Administrative Audit and its follow-up
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

1.4. Benefits

IQAC will facilitate / contribute to

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- c) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- d) Provide a sound basis for decision-making to improve institutional functioning; Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

1.5. Composition

The composition of the IQAC is as follows:

- 1. Chairperson: Head of the Institution
- 2. Teachers to represent all level (Three to eight)
- 3. One member from the Management
- 4. Few Senior administrative officers
- 5. One nominee each from local society, Students and Alumni
- 6. One nominee each from Employers /Industrialists/Stakeholders
- 7. One of the senior teachers as the coordinator/Director of the IQAC

1.6. Role of IQAC Co-Ordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person



IQAC Policy - 2023

Sharnbasva University, Kalaburagi, Karnataka

with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

1.7. Term and office of the IQAC members:

- The membership of such nominated members shall be for a period of two years.
- The IQAC should meet at least once in every quarter.
- The quorum for the meeting shall be two-third of the total number of members.

The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

2. Quality Circles

The planned quality policy activities within each department under the Sharnbasva University are implemented and executed through Quality Circles (QC). Each QC is headed by the Chairperson of the Department as the convener, with the Program Assessment Committee (PAC) members serving as QC members.

3. Process for Implementation of Quality Systems

1. Procedures and Objectives

The procedures and objectives to be followed in key functional areas are communicated to all departments at the commencement of each academic session. The identified key functional areas under SUK for quality measurement include curriculum development, teaching-learning processes and evaluation, faculty profile, student profile, and best practices. The relevant administrative sections include the Academic Section, Examination Section, Library, and other supporting units of the office.

2. Collection of Information

All departments under SUK prepare the information required for the Academic and Administrative Audit based on the prescribed formats. These reports are submitted to the IQAC office at the end of each academic session. The formats are reviewed and updated periodically as needed.

3. Academic Audit Calendar

The IQAC office prepares an Annual Academic Audit Calendar, which is communicated to all departments for timely compliance and follow-up actions.



IQAC Policy - 2023
Sharnbasva University, Kalaburagi, Karnataka

Quality Sustenance, Improvement, and Performance Assessment

1. Academic and Administrative Audit

Internal academic audits of all departments under SUK are conducted at the end of each semester using the Departmental Academic Audit Format. At the end of each academic year, an institutional-level audit is conducted by an internal committee, followed by an external audit by experts. IQAC coordinates the organization and smooth conduct of these audits.

2. Faculty Self-Appraisal Reports

Each faculty member is required to submit a Self-Appraisal Report to the Dean at the end of the academic year (July-June). The Performance-Based Appraisal System (PBAS) is utilized to analyze these appraisals, generate comparative scores, identify areas for improvement, and communicate feedback to individual faculty members.

3. Student Feedback

Departments under SUK collect student feedback on teachers, courses, facilities, and internships. The feedback is analyzed at the department level, and reports are submitted to the IQAC. IQAC consolidates and prepares an institutional-level report for continuous improvement.

4. Maintenance of Documents

All information submitted by the departments as per the academic audit format is systematically compiled and documented by IQAC under different sections. IQAC ensures efficient documentation and retrieval of information whenever required by regulatory authorities.

5. Preparation of Annual Report

The IQAC Coordinator prepares the Annual Report of quality activities under SUK and submits it to the Dean for publication and further reference.

4. IQAC Meetings

Regular meetings of the IQAC Core Committee are conducted to review, plan, and discuss quality initiatives and activities within the Sharnbasva University.